

## General: Terms & Definitions you should know

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### Summary

This document provides a list of common terms and their definitions used throughout the Syracuse University ITS community and this documentation.

**Usage Notes:** [Words in brackets] = aliases; also known as

Term	Definition
<b>AD</b> [Active Directory]	<ul style="list-style-type: none"><li>• A subset of the main NetID information directory used to manage user identities on the Syracuse University network.</li><li>• A subset of the Enterprise Directory</li><li>• Access is limited to specific population</li><li>• Replacing the Novell/Summon environment</li></ul>
<b>Address Book</b>	<ul style="list-style-type: none"><li>• The part of Outlook e-mail client application that lists e-mail addresses for other people</li><li>• Made up of Global Address List (GAL), All Address Lists, Syracuse University (list), Outlook Address Book (personal Contacts lists) including Contacts</li></ul>
<b>All Address Lists</b>	<ul style="list-style-type: none"><li>• Outlook address header comprised of the following:<ul style="list-style-type: none"><li>- All Contacts: GroupWise users and resources</li><li>- All Groups: All distribution lists and proxy groups in Active Directory Group</li><li>- All Users: All Outlook Users &amp; Groups with a mailbox; does not include anyone in GroupWise</li><li>- Public folders: E-mail accounts for public use; currently not used</li></ul></li></ul>
<b>Client [User]</b>	<ul style="list-style-type: none"><li>• An individual using a computer</li></ul>
<b>Client Application</b> [Client install, Client software, Third party client]	<ul style="list-style-type: none"><li>• An application that resides on an individual User's computer or a web-based application accessible to users remotely</li><li>• Versus server (or network) software</li></ul>
<b>Client hardware</b>	<ul style="list-style-type: none"><li>• An individual computer</li><li>• Versus server (or network) hardware</li></ul>

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Term	Definition
<b>ED</b> [Enterprise Directory]	<ul style="list-style-type: none"> <li>• The main information directory used to manage user identities on the Syracuse University network</li> <li>• Syracuse University maintains an Enterprise-wide LDAP Directory</li> <li>• Provides central authentication</li> <li>• All NetID's are stored here</li> </ul>
<b>Entourage</b>	<ul style="list-style-type: none"> <li>• An e-mail application that Syracuse University recognizes for Mac-based computers/devices</li> </ul>
<b>Exchange</b> [Microsoft Exchange, Microsoft Exchange Server]	<ul style="list-style-type: none"> <li>• Server-based software that handles messaging, data storage and collaboration for Outlook and Entourage</li> </ul>
<b>Global Address List</b> [GAL]	<ul style="list-style-type: none"> <li>• All Exchange &amp; GroupWise users with a mailbox</li> <li>• May include Syracuse University student employees</li> </ul>
<b>GroupWise</b> [Novell]	<ul style="list-style-type: none"> <li>• The previous e-mail application for Syracuse University. Users are currently being migrated to Outlook/Exchange.</li> <li>• Used to describe the entire GroupWise environment</li> </ul>
<b>LDAP</b> [Lightweight Directory Access Protocol]	<ul style="list-style-type: none"> <li>• A type of "Directory Access" protocol used to access information stored in an information directory; used by AD</li> <li>• Active Directory and Enterprise Directory use the LDAP protocol</li> </ul>
<b>Lists</b>	<ul style="list-style-type: none"> <li>• The individual lists that make up Address Book</li> </ul>
<b>Network Outlook Address list</b>	<ul style="list-style-type: none"> <li>• Created automatically from the Enterprise Directory information</li> </ul>
<b>Outlook</b> [Microsoft Outlook, Microsoft Office Outlook]	<ul style="list-style-type: none"> <li>• The Microsoft e-mail client application that Syracuse University is using for Windows-based computers/devices</li> <li>• A collaboration-ready personal information manager includes calendar, task, contact management, note taking, journal</li> <li>• NOT Outlook Express</li> </ul>

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Term	Definition
<b>Outlook Address Book – Contacts</b>	<ul style="list-style-type: none"> <li>• Personal contact list populated by the Outlook user</li> <li>• The default Contacts folder from <i>YOUR</i> Outlook</li> </ul>
<b>Outlook Address Book – &lt;mine&gt;</b>	<ul style="list-style-type: none"> <li>• Custom Contacts folders created by the Outlook user</li> <li>• Multiple Contact folders are allowed</li> </ul>
<b>Outlook Express</b> [Microsoft Outlook Express, Express]	<ul style="list-style-type: none"> <li>• Microsoft email-based application NOT used at Syracuse University</li> <li>• DO NOT USE</li> </ul>
<b>Outlook Web Access</b> [OWA]	<ul style="list-style-type: none"> <li>• Web-based Outlook e-mail client application</li> <li>• Offers fewer features than Outlook desktop client application</li> </ul>
<b>Personal Outlook Address list</b>	<ul style="list-style-type: none"> <li>• Created and populated by the Outlook user</li> </ul>
<b>Syracuse University</b> (address list)	<ul style="list-style-type: none"> <li>• Contains both ESF and Syracuse University accounts:                             <ul style="list-style-type: none"> <li>- ESF: Students, faculty, staff, guests</li> <li>- Syracuse University: Students, faculty, staff, Alumnus, Grad admits, Grad applicants, guests, PA instructors, instructors, Ugrad matriculated, Ugrad applicants, vanity.</li> </ul> </li> <li>• <i>Note:</i> This list is only available if loaded on the User’s computer</li> </ul>