



## VERIZON BROADBAND ACCESS CARD LOAN AGREEMENT

The Telecommunications department agrees to loan a Verizon Broadband access card to staff and faculty for the purpose of conducting University business.

Rates are \$5.00 per day for a period not to exceed 10 business days (minimum 3 business days). Borrowers must provide a valid university chart string number to which these charges will be billed.

Borrowers are responsible for returning the Broadband access card and all accessories in good working condition by close of business on the scheduled return date. Borrowers are responsible for the cost of the replacement of an unreturned or damaged card. Departmental chart string will be charged a \$300.00 replacement cost if card is not returned to Telecommunications within 5 business days of the scheduled date of return.

It is highly recommended that the borrower bring their laptop to Telecommunications when they come to pick up the card to insure that the software installs successfully and that the laptop is able to connect to the Verizon network. Telecommunications assumes NO RESPONSIBILITY for any failure of this service.

Accepted by \_\_\_\_\_  
(Signature)

Sign-out Date \_\_\_\_\_

Scheduled Return Date \_\_\_\_\_

Actual Return Date \_\_\_\_\_

Daily Service Cost \_\_\_\_\_

Chart String Number to bill \_\_\_\_\_

Authorized Signature \_\_\_\_\_